

2025 DELEGATES GUIDE



Table of Contents

A. Conference Schedule	3
B. Conference Location	3
C. Packing essentials	3
D. Conference Material/Information	4
E. Topics/Preparation	4
F. Dress Code and Code of Conduct	5
G. Awards	5
H. Rules of Procedure	5
I. Questions?	8

A. Conference Schedule

You can find the conference schedule on our website:

<https://bayernmun.org/conference-details/>.

B. Conference Location

Everything you need to know about the conference location:

- **Address:** The conference will take place at the Jugendherberge Nürnberg, which will accommodate our Delegations as well. The address is: Burg 2, 90403 Nürnberg, GERMANY
- **Check-In:** Check-in time on Friday starts at 10:00 am at the Jugendherberge Nürnberg. Please be aware that there may be delays due to the processing of the arriving Delegates.
- **Board:** Your participation fee includes full board, served throughout the day:
 - Breakfast will be served from 7:30 am – 9:00 am (only for Delegates staying at the youth hostel).
 - Lunch will be served from 12:00 – 1:00 pm.
 - Dinner will be served from 5:30 – 7:00 pm.
 - Snacks and beverages will be offered during the committee sessions. Participants are encouraged to socialize after-hours. The hostel does not have a curfew.
- **Ways to the conference venue**
 - By foot: The Nuremberg main train station is approximately 20-minute walking distance from the Jugendherberge.
 - By public transport: If you use the subway to arrive you need to exit either at *Lorenzkirche* (U1) or at *Rathenauplatz* (U2/U3).
 - By car: Please be aware of the complicated parking situation if you take a private car. There are no immediate parking spots next to the Jugendherberge, only the parking spaces in the city center. We strongly recommend using public transport.

C. Packing essentials

- Laptop
- Charging cables for your laptop (Plug types F or C)
- Empty USB flash drive (as a backup if the wi-fi is not working)
- Writing paper
- Pencil

- Note cards (for Speeches)
- Business attire for 3 days (including appropriate shoes)
- 10€ in cash (for the Delegates Dance)
- Outfit for the Delegates Dance (no formal dress code required)
- Shoes comfortable enough for walking and dancing

Please note:

- Bed linens and towels are provided at the youth hostel

D. Conference Material/Information

The BayernMUN staff will provide name tags, placards, and other material at the Delegate's arrival. However, we do not provide the following and highly recommend that you bring:

- One laptop computer per Delegate (for research and resolution writing)
- An empty USB flash drive ("memory stick")
- Writing paper and pen/pencil
- Note cards for speeches (recommended formats are A6 or A7)

E. Topics/Preparation

The Rules of Procedure generally follow the United Nations General Assembly conduct. An information for those using **BayernMUN** as a preparation for NMUN: they are similar to the NMUN Rules of Procedure. The complete Rules of Procedure are available on our website. Additionally, we offer a crash course for the Rules of Procedure on Friday before the start of the conference.

The provisional agenda of the **BayernMUN** conference 2025 contains these two topics:

- I. **Supporting the Involvement of Women in Governance and Decision-Making**
- II. **Minimizing Economic Shock in a Globalized Economy**

Background guides with further information about the topics are available on our website:

<https://bayernmun.org/downloads/>

Writing of position papers is encouraged but not required.

Resolution writing is aligned with the NMUN procedure of resolution writing. **We will not accept material written prior to the conference**, since one of the goals is the collaborative effort to find solutions for the topics. For more information, please refer to our website.

F. Dress Code and Code of Conduct

Please adhere to the dress code and code of conduct of the United Nations: **International Business Attire and diplomatic decorum** is mandatory during sessions. The Chair reserves the right to sanction violations of dress code and code of conduct to ensure a smooth and professional conference.

Standard Delegate Attire for the conference is:

- Business jacket
- Slacks/skirt
- Dress shirt (with a tie for men)
- Dress shoes
- Western business attire is preferred
- Traditional attire is only permitted for international delegates in whose native countries professional business attire includes traditional cultural attire

Find more information on the dresscode on our website:

<https://bayernmun.org/conference-details/>

G. Awards

BayernMUN offers three categories of awards for outstanding performance at the conference:

- **Outstanding Delegation:** Awarded by the Chair to Delegations who have shown active involvement, negotiation skills and professional, diplomatic behaviour throughout the conference.
- **Outstanding Delegation in Committee:** Awarded by peer vote to the Delegation that has impressed the other Delegations the most.
- **Excellent Position Paper:** Awarded by the Chair to Delegations who have submitted an excellent Position Paper.

H. Rules of Procedure

The Rules applying to the conference are similar to the Rules of Procedure of NMUN. We recommend you familiarize yourself with the rules before the conference to ensure a smoother conference and better personal experience. We also offer a crash course for the Rules of Procedure on Friday

Rules for Procedural Vote:

- Procedural issues
- All Delegates must vote
- No abstentions allowed

Rules for Substantive Vote:

- Topic-related issues
- Delegations not required to vote
- Abstentions allowed

Points and Motions:

Points				
are always possible to be raised. Points raised are taken in Order of Precedence (see order above) by the Chair				
Point	Purpose	Process	Vote	Explanation
Point of Personal Privilege**	Addressing “non-conference” related issues	Raising hand and wait for Chair to call upon	None	Possibility to address personal discomfort
Point of Information**	Understanding the process	Raising hand and wait for Chair to call upon	None	Possibility to ask question
Point of Order**	Correction of error in the procedure	Raising hand and wait for Chair to call upon	None	Refers to a specific rule
Appeal of the Chair**	Challenge the decision of the Chair	Raising hand and wait for Chair to call upon	Majority	Question the Chair’s ruling

Motions				
are only possible <u>after</u> the Chair asks for points or motions. Motions raised are taken in Order of Precedence (see order above) by the Chair				
Motion	Purpose	Debate	Vote	Explanation

Suspension of the Meeting	Recess meeting for a defined time	None	Majority	Used to go into informal session or a break
Adjournment of the Meeting	End meeting	None	Majority	Used on the final day
Adjournment of Debate	End debate without a substantive vote	2 pro / 2 con	Majority	Tables the topic; requires roll call
Closure of Debate	Vote on all draft resolutions; move to an immediate vote	2 con	2/3 Majority	Ends all discussion on current topic
Division of the Question**	Vote on sections of draft resolution separately, prior to voting on entire resolution	1. Procedural vote on motion: 2 pro / 2 con 2. Substantive vote to accept / reject clause: none	Majority in both	Can remove clauses or put them into the annex
Roll Call Vote**	Vote by Roll Call instead of showing placards	None	None	Automatically granted if requested
Reconsideration	Reopen debate on an earlier adjourned topic	2 con	2/3 Majority	Going back to a topic after "Adjournment of Debate"
Set the Speaker's time*	Set or change the time each speaker has	2 pro/2 con	Majority	Rarely used at UN; may be overruled by the Chair
Closure of the Speaker's List	No more speakers go on the speaker's list	None	Majority	Voting begins after the Speaker's List is exhausted
Adoption of the Agenda	Approval of the agenda order	None	Majority	Sets the order of of the topics discussed

Rules for the Right of Reply:

When to use:

- if the integrity of your country or Delegation has been offended within a speech delivered by another Delegation

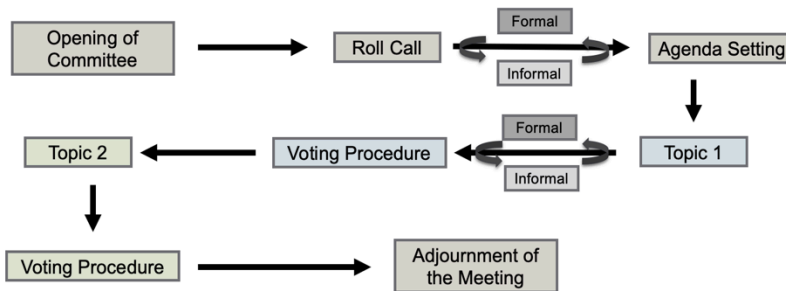
How to use:

- Write a note to the Chair
- The Chair then approves/denies Right of Reply
- If approved: the Chair reads out to the Committee

Limits:

- Not allowed to offend the integrity of another country or Delegation
 - Cannot be used after having voted on the agenda topic during which the Right of Reply arose

Flow of a Committee Session



* Only possible after the first Committee Session, prior approval of the Dais required

** These are the only motions accepted during voting procedure

Voting Procedure

During voting procedure, you vote on all accepted draft resolutions.

Amendments

Amendments allow you to change the wording of a Resolution: add / delete / replace

- Write change down
- Find 20% of committee as signatories
- Hand in amendment before voting procedure begins

Voting

- Friendly/Unfriendly Amendments
- Simple Majority

I. Questions?

If you have any further questions concerning BayernMUN 2025, feel free to contact our team at: secretariat@bayernmun.org. We are looking forward to welcoming you to the BayernMUN conference 2025 in Nuremberg.

2025



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